

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	23/5/23
Decision Maker (Officer):	Will Lodge
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Assistant Director (Governance) has delegated operational matters relating to incurring expenditure in accordance with budget and policy framework, financial procedure rules and procurement procedure rules.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	N/A
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To select a provider to run media training for new Cabinet Members and appropriate senior officers.
Reason for Decision (if a report was produced to	The lowest cost provider for the numbers of trainees has been selected. This provider also demonstrated additional value in terms of local knowledge, and added social value as a North Essex-based firm.

support the Decision, refer to or attach it):																			
Highlight any associated risks/finance/legal/equality considerations:	There is a cost to delivering the training; this is being met within existing training budgets.																		
Details of any Alternative Options Considered and rejected (together with reasons):	<p>Three quotations were received from relevant organisations in the sector. The others were rejected primarily on the basis of price; they also did not demonstrate any additional social value.</p> <p>Not providing training: this would put the authority at the risk of reputational damage if representatives likely to conduct media interviews are not appropriately trained.</p>																		
<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	N/A																		
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><u>and</u></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<table border="1"> <tr> <td data-bbox="576 1227 635 1301">X</td> <td data-bbox="635 1227 1385 1301">Not applicable – Decision [and report] to be published</td> </tr> <tr> <td colspan="2" data-bbox="576 1301 1385 1375" style="text-align: center;">If Report is not to be published – tick one of the following boxes:</td> </tr> <tr> <td data-bbox="576 1375 635 1449"></td> <td data-bbox="635 1375 1385 1449">The report supporting the Decision contains confidential information</td> </tr> <tr> <td data-bbox="576 1449 635 1563"></td> <td data-bbox="635 1449 1385 1563">The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</td> </tr> <tr> <td data-bbox="576 1563 635 1601"></td> <td data-bbox="635 1563 1385 1601"> <ul style="list-style-type: none"> • Relates to an individual </td> </tr> <tr> <td data-bbox="576 1601 635 1639"></td> <td data-bbox="635 1601 1385 1639"> <ul style="list-style-type: none"> • Likely to reveal the identity of an individual </td> </tr> <tr> <td data-bbox="576 1639 635 1753"></td> <td data-bbox="635 1639 1385 1753"> <ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation </td> </tr> <tr> <td data-bbox="576 1753 635 1868"></td> <td data-bbox="635 1753 1385 1868"> <ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings </td> </tr> <tr> <td data-bbox="576 1868 635 1980"></td> <td data-bbox="635 1868 1385 1980"> <ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or </td> </tr> </table>	X	Not applicable – Decision [and report] to be published	If Report is not to be published – tick one of the following boxes:			The report supporting the Decision contains confidential information		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:		<ul style="list-style-type: none"> • Relates to an individual 		<ul style="list-style-type: none"> • Likely to reveal the identity of an individual 		<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation 		<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings 		<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
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		to make an order or direction under any enactment
		<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons:</p>	

Officers

Signed: 

Title: Communications Manager



Signed:

Title: Deputy Chief Executive & Monitoring Officer

Dated: 23/5/23